

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 1**

**Sht. No. 1967
March 29, 2022**

OFFICIAL MINUTES

Members Present: Leonard Zlockie, Debra Golley, William Murphy, Karl Northup

Members Absent: Robert Van Wicklin, Shana Chudy, Erin Cornelius

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush

Staff Absent: Erich Ploetz

Others Present: Schavon Byroads

Call to order of meeting

Vice-President Zlockie called the regular meeting of March 29, 2022, of the Ellicottville Central School Board of Education to order at 6:34 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call

Absent - Robert Van Wicklin, Shana Chudy, Erin Cornelius

Changes, Additions and Deletions to the Agenda

Additions:

12. Consent Items
 - a. and March 15, 2022
17. Personnel
 1. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Laurie Caldwell as a long-term non-certified substitute teacher for Ashley Hellwig @ a rate of \$125 per day effective April 1, 2022 through June 23, 2022.

Approve Agenda

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the March 29, 2022, Board of Education Meeting with additions.

**Yes – 4
No – 0
Carried**

Public Comment

Schavon Byroads addressed the Board and Administration regarding her concerns about a long-term substitute teacher and the handling of dress code for students in the MS/HS. She stated that a letter was sent home to families regarding dress code. She added that she has no objection to the letter and added that Mr. Ploetz did a great job with the letter. Mrs. Byroads stated that her objection is with how the dress code is being enforced and is heavy handed towards female students. She stated that the long-term substitute is embarrassing students in class in front of other students and the middle school is being patrolled in the hallways. She stated that teachers are nit picking and criticizing female students. She stated that comments have been made that male teachers and male students are distracted by the way some female students dress in the middle school and that some female students are too developed to wear certain clothes (this was told to a female student). She stated that the district needs to pick its battles...vaping, drugs, teaching students to be kind, etc. Mrs. Byroads stated that she could give Mr. Ploetz more specifics.

On another note, Mrs. Byroads asked if the school calendar could be made available prior to August. She stated that families would like to make vacation plans before the start of the next school year.

Presentations & Reports

None

Communications, Commendations

None

Informational Items

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 2**

**Sht. No. 1967
March 29, 2022**

Superintendent's Report – Robert Miller

1. Very busy with budget time.
2. Capital Project – continuing to work on phase II of the capital project which will include a roof over the loading dock, new playground surface, elementary flooring and maybe the tanks out back. There is an outside chance that we may be able to work on cores and door locks.
3. Vape Detectors – have been installed and are working in a number of situations. We have also discovered that they go off when there is excessive noise (ex. possible fight or riot).
4. Potential SRO – met once already with the Town of Ellicottville. We are looking at using money from the ARP-ESSER Grant. Everyone agrees it's a great idea. The County program is out of our reach financially. Looking at contracts other schools use with local police departments. In the process of setting up a second meeting with the Town of Ellicottville, Bob Van Wicklin, Aimee Kilby and myself.
5. Events are coming back. State Testing is being held this week, concert was held on March 9th, NHS Ceremony tomorrow at Great Valley Fireman's Clubhouse, Musical this weekend. Looking for a way to hold the Dime Carnival. Might move part of it outside and have it later in the Spring. Assemblies are taking place as well as the start of fieldtrips. Things are starting to get back to normal.
6. Still working on re-opening plans. Have to update again and post on website and ask for feedback. We have to do this for the grant money. We are in the process of reporting on what we have done.
7. School Calendar. Draft will be in April. Approval in May.
8. Dress Code – thank you to Mrs. Byroads for her thoughts.

Principals Reports:

Erich Ploetz: MS/HS Principal - excused

1. Master Schedule – work has begun for next year's schedule.
2. Starting to work on student schedules for next year.
3. Thank you to everyone for being so flexible so we can have a school play this weekend on Friday and Saturday at 7 pm.

Maren Bush: Elementary Principal/Director of Curriculum

1. First in Math Initiative
2. 2nd Grade STEM Fridays
3. Jared Campbell Assembly held on March 11th
4. Ms. Pepper's 6th Grade Solar System Science Projects
5. Upcoming Events: Grades 3-8 ELA Assessments, Elementary Easter Egg Hunt courtesy of 5th Grade

School Business Executive Report: Aimee Kilby

No Report

Consent Items:

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of February 15, 2022 and March 15, 2022
- b. Acknowledgement of the February 15, 2022; March 3, 2022 and March 15, 2022 Claims Auditor Reports
- c. Approval of the January 2022 Treasurer's Report

**Yes – 4
No – 0
Carried**

Committee Reports:

Buildings, Grounds & Transportation – In Superintendent's Report.

Discussion Items:

None

Old Business:

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 3**

**Sht. No. 1967
March 29, 2022**

New Business:

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept an anonymous donation of a Hoyer Lift to the Special Education Department.

**Yes – 4
No – 0
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Legal Notice, Annual Budget/Proposition Vote & Trustee Election Notice and The Rules for the Use of Voting Machines and the Submission of Questions or Propositions.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following resolution to publish the Legal Notice for annual budget vote and trustee election, and institute all other procedures required for conduct of the vote and election, as submitted. WHEREAS, pursuant to Section 1708 of the Education Law, it is necessary to set the date of the District's budget hearing: WHEREAS, pursuant to Sections 1708 and 2003 of the Education Law, it is necessary to provide for publication of the notice of the annual meeting and election of the District, as well as notice of the budget hearing of the District; NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Ellicottville Central School District: That the provisions of this resolution shall be effective regardless of anything to the contrary in the Board Policy Manual, or the previous minutes of this Board, or otherwise; That it is hereby determined, pursuant to Section 1708 of the Education Law, that a public hearing of this District, for presentation of the proposed school district budget, shall be conducted on May 10, 2022 at 6:00 p.m. prevailing time in the Ellicottville CS District High School Cafeteria; That, pursuant to Section 2003 of the Education Law, the annual meeting and election of the District shall be held on May 17, 2022 from 1:00 p.m. prevailing time until 8:00 p.m. prevailing time, in the Elementary School Foyer, for the purpose of voting on the appropriation of the necessary funds to meet the District's estimated expenditures for the fiscal year commencing July 1, 2022 and ending June 30, 2023, for the purpose of electing one member of the Board of Education and for the transaction of such other business as may be authorized by law; That the District Clerk is hereby directed to publish a copy of the following notice in both the Olean Times Herald and the Salamanca Press, four times in each within the seven weeks next preceding such District meeting, the first publication in each newspaper to be at least 45 days before said annual meeting and election. That the District Clerk is hereby directed to arrange for the use of voting machines for said District meeting and election and for the printing of ballot labels to be used in said machines, which ballot labels shall be printed in the form required by the rules of the use of voting machines.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following propositions to be put before District Voters on Tuesday, May 17, 2022:

PROPOSITION NO. 1 - Basic Budget

Resolved: That the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, BE AND IS HEREBY AUTHORIZED TO EXPEND THE SUM OF \$14,325,144 for the 2022/2023 school year budget.

The Basic Budget will provide funds for all of the educationally related services and the maintenance of our school building.

PROPOSITION NO. 2 – School Bus Lease

Resolved: This proposition will authorize the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, to levy an additional (not to exceed) \$41,600 to lease 2 (two) 66 passenger IC school buses for each of the next five years (five annual payments) commencing with the 2022/2023 school year.

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 4**

**Sht. No. 1967
March 29, 2022**

Proposition #3

PURCHASE OF SCHOOL BUSES AND RELATED EQUIPMENT FOR USE IN THE
TRANSPORTATION PROGRAM (USING MONIES ALREADY ON HAND IN
THE TRANSPORTATION RESERVE FUND)

RESOLVED, that the Board of Education of the Ellicottville Central School District, Cattaraugus County, New York (the "District") be, and it hereby is, authorized to purchase one or more school buses and related equipment at a maximum aggregate cost of \$70,000 (utilizing funds that are currently on hand in the District's Transportation Reserve Fund), with the understanding that (i) the exact number and configuration(s) and cost(s) of such bus(es) are to be determined in light of the District's final transportation program requirements for the coming school year (which will not be known until after the necessary arrangements for special education students have been finalized) and (ii) if less than \$70,000 proves to be necessary, then the remaining authorized amount shall not be expended, but instead shall remain in the Transportation Reserve Fund for future use.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to close out the Class of 2020 Student Activity Account.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize Aimee Kilby, School Business Executive, to establish a Workers Comp Reserve.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of tennis equipment by Net Generation of the US Tennis Association. The donation will consist of 30 kid's tennis rackets and 30 indoor tennis balls and access to their curriculum. The value of the equipment is between \$800-\$1,000 and can be kept by the District as long as tennis is taught in physical education classes.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval for Courtney Sexton (Keuka College) to do a Field Experience Volunteer Assignment at Ellicottville Central School retroactive to the week of March 21-25, 2022.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to create a Long-Term Non-Certified Substitute Teacher Rate of \$125 per day (after 10 consecutive days of subbing) effective April 1, 2022.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joseph Steger (St. Bonaventure University - School Building Leader Certificate) to intern at Ellicottville CS under the supervision of Maren Bush (Elementary Principal/Director of Curriculum) for the Spring 2022 Semester.

**Yes – 4
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 5**

**Sht. No. 1967
March 29, 2022**

Personnel:

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the tenure appointment of Jennifer Gesing in Elementary Education. Mrs. Gesing has her Professional Certificate in Childhood Education 1-6. Tenure is effective September 1, 2022.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the tenure appointment of Melissa Dahlman in School Counselor. Mrs. Dahlman has her Permanent Certificate in School Counselor. Tenure is effective September 1, 2022.

**Yes – 4
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Family Medical Leave (FMLA) request from Ashley Brooks from tentatively 5/14/22 to 6/24/2022 for 12 weeks; including paid maternity leave.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an unpaid leave of absence for Ashley Brooks from tentatively June 2-24, 2022.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Robert Sawicki Sr. and Robert Sawicki Jr. as volunteers for Baseball for the 2021-2022 school year retroactive to March 14, 2022.

**Yes – 4
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Robert Sawicki Sr. as the pitch count keeper for baseball for the 2021-2022 school year at a rate of \$37.00 per game.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Family Medical Leave (FMLA) request from Kathleen Moore from tentatively March 31, 2022 for 3 weeks; including paid sick leave as per ETA CBA.

**Yes – 4
No – 0
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Waldron as a long-term substitute for Kathleen Moore (5th Grade) effective March 31, 2022 at a rate of \$150 per day.

**Yes – 4
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 6**

**Sht. No. 1967
March 29, 2022**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennie Cross to the position of Drama Club Assistant Director (Choreographer) for the 2021-2022 school year. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 4
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Joseph Steger (English Teacher) effective and the end of the day on May 1, 2022.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Barbara Putzig to the substitute teacher list (non-certified) at a rate of \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 4
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Laurie Caldwell as a long-term non-certified substitute teacher for Ashley Hellwig @ a rate of \$125 per day effective April 1, 2022 through June 23, 2022.

**Yes – 4
No – 0
Carried**

Policy

None

CSE/CPSE Recommendations

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500286, 900500437, 900500898, 900500568, 900500260, 900500463, 900500850, 900500555, 900500889, 900501376, 900500333, 900423395, 900500324, 900500756, 900501465, 900501376, 900501301, 900501149, 900501438, 900501047, 900450785, 900501489, 900501043) at its meeting on March 29, 2022 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations February 10 – March 23, 2022.

**Yes – 4
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 7**

**Sht. No. 1967
March 29, 2022**

Executive Session

Moved by Northrup, seconded by Murphy, to move into Executive Session at 7:06 pm to discuss collective bargaining pursuant to Article 14 of the Civil Service Law.

**Yes – 4
No – 0
Carried**

Moved by Murphy, seconded by Golley, to come out of Executive Session at 7:09 pm and return to the regular meeting.

**Yes – 4
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Murphy, to adjourn the regular meeting March 29, 2022, at 7:10 p.m.

**Yes – 4
No – 0
Carried**

District Clerk

Deputy District Clerk